



Introduction

The Warren County Conservation Board (WCCB) has built the Lester Davison Memorial Pavilion (LDMP) to serve as an outdoor recreation and environmental education hub for the citizens of Warren County, Iowa and its friends and neighbors. Warren County Conservation Board is pleased to make this available for private use when it is not being used for recreational and educational mandates.

Available facilities

The LDMP is located at 15565 118th Avenue, Indianola, Iowa 50125, telephone number (515) 961-6169. Facilities included in ANC rental include:

- 18 6' wooden tables with 2 benches each
- A 48' x 40' deck off the open room
- Modern restrooms, located off the back deck of the Annett Nature Center
- Spacious grounds surrounding the building
- Parking for at least 43 vehicles is available
- The facility is fully accessible to the handicapped

Conditions of use

- Rentals are only for the day(s) specified on the contract signature page. You may not set up or store items at the LDMP the day before or clean up the day after your rental.
- Rental privileges can be revoked.
- Weekday rentals at the LDMP begin at 4:00 p.m.
- Smoking is prohibited on any portion of the grounds of the Lester Davison Memorial Pavilion.
- Under no circumstances will any staples, pins, nails, or other fasteners be placed on the walls, woodwork, deck, or any portion of the LDMP. All such penetrations will be charged to the renter as damage to the facility.
- No candles or other open flames are allowed except in the fire ring or fireplace of the LDMP.
- No fake flower petals, confetti, or other small artificial decorations.
- No motor vehicle may be operated off the established roadways.
- The renter is responsible for making arrangements to pick up a key.
- Renter is responsible for all clean up. The cleanup will be done the same calendar day as the rental.
- Renter will provide liability and liquor liability insurance.

Rates

- The rental fee is non-refundable and is due within fourteen-days (14) of making the rental contract (see signature page for due date). This payment must be accompanied by the signed rental contract.
 - \$100.00 Monday through Thursday
 - \$200.00 Friday
 - \$300.00 Saturday and Sunday
- Damage deposit of \$200.00 is due ninety-days (90 days) prior to the rental or at the time of booking, whichever is nearer the date of rental.
- Friends of Warren County Conservation at the \$50.00 benefactor level will receive a \$100.00 discount on one rental facility per calendar year. (Must be a FWCC member before rental deposit is made)
- A rental not confirmed by timely payment will be cancelled.
- Cancellation of a rental by the renter requires a ninety-day (90 day) notice prior to the date of the rental. If notice is not received, damage deposits will be refunded, but rental fees will be forfeited.
- The WCCB may allow use by non-profit conservation organizations and service groups at the cost of utilities and cleaning supplies (as determined by the WCCB). The WCCB will determine if a group qualifies and users are responsible for cleanup. To allow the free scheduling of school field trips, no dates in April, May, or September are eligible for this type of use.

Damage Deposit

A minimum damage deposit of \$200.00 will be left with the Warren County Conservation Board as security against any damage caused during rental. Higher damage deposits may be required at the discretion of the WCCB. The amount of the damage deposit in no way limits the monetary amount of damages that the renter may be responsible for. This will be determined by the actual cost of cleanup and/or repair of damage in materials and time (time will be charged in one-hour increments at \$50/hour). Damage to any equipment or supplies of the Warren County Conservation Board will be included in any damages assessed to the renter. Deposit checks are shredded after satisfactory cleanup is completed. For return of damage deposit checks, renter must supply a stamped, self-addressed envelope.

In addition, the renter will be required to provide liability and liquor liability insurance with limits no less than \$1,000,000.00 per occurrence and \$2,000,000.00 aggregate. This policy will need to name Warren County as an additional insured and a copy of the policy will need to be provided to the County for review by the County's attorney and insurance agent prior to rental. Proof of insurance will be due within 90 days prior to the rental or at the time of booking, whichever is nearer the date of rental.