

Minutes of the Warren County Conservation Board

- i. The Warren County Conservation Board held its regular monthly meeting on Wednesday, October 14, 2020. The meeting was held electronically. Meeting called to order by President Kickbush at 6:06 p.m.

Those present:

Absent:

Mark Kickbush, President
Ace Hendricks, Vice-president
Ron Miller, Secretary
Sue Boll
Joe Schettler
Comprising a quorum of the board,

Also present:

Karen Johlas-Szalkowski, Naturalist II
David Youngblut, Operations Supervisor
Mark Wilson, Natural Resource Specialist
Kelsey Longnecker, Naturalist I

Guest(s): None

- ii. Reading of Minutes.

Minutes of the September 2020 Warren County Conservation Board meeting were reviewed. Joe Schettler moved to approve minutes as with the correction of “contrack to contract”. Seconded by Sue Boll. Motion carried by unanimous vote.

- iii. Staff reports for September 2020 were discussed.

- iv. Business Agenda:

- a. Old Business:

1. Friends of Warren County Conservation report:

No September meeting was held.

Iowa Trail Run Series had 180 registered.

Prairie Picnic profits were \$3,370.86.

2. Middleswart Lodge:

Tabled until next month as more information is needed.

3. Middleswart Lodge/ANC Rental:

Staff is working on a draft.

4. Discussion of Director's Position:

The board discussed the hiring process for the Director's position. The board will begin reviewing applications. Joe Schettler moved to reschedule the WCCB Board Meeting to November 10, 2020 due to Veteran's Day. 2nd Sue Boll. Motion carried by unanimous vote.

- b. New Business:

1. Discuss Fiscal 2022 Budget:
The staff, Joe, and Mark will meet to discuss the budget at a later date.
 2. Covid-10 Protocols:
The board discussed the staff developing guidelines for Covid-19 with a possible vote in November.
 3. Proposal for City of Des Moines to Mow Veterans Parkway Right-of-Way
Discussion of ownership, mowing, and city policy. Joe moved to not mow the right-of way 2nd Ace. Motion carried by unanimous vote.
 4. Closed Session- Personnel Issues
A closed session was not held and will be rescheduled.
- d. Discussion Items:
Karen will contact County IT Department to evaluate the office computers, internet, and email.
- v. Financial reports were distributed.
There was discussion of bills for the lodge and if those could be paid from the FWCC account. The board would like an update on the financials for the Geyer Lodge, work and expenses that remain, and the balance in the FWCC account dedicated for the lodge. Seasonal funds are currently being used to employ Barry Haglan and he is finished for the season. Discussion regarding the truck purchase. The amount to be paid from this years budget is \$20,000.
- vi. Bills. Joe Schettler moved to approve the list of claims totaling \$27,584.19 contingent on Heartland Door & Frame in amount of \$3,475.19 and A+ Communications & Security System in the amount of \$310.78 be paid by FWCC. 2nd by Ace Hendricks. Motion carried by unanimous vote.
- vii. Sue Boll moved to adjourn. Motion seconded by Joe Schettler. Motion carried by unanimous vote.
Meeting at 7:01 p.m.

Ron Miller, Secretary
Warren County Conservation Board