

# Minutes of the Warren County Conservation Board

- i. The Warren County Conservation Board held its regular monthly meeting on Wednesday, April 14, 2021. The meeting was held electronically and in person at the Middleswart Lodge. Meeting called to order by President Kickbush at 6:01 p.m.

Those present:

Absent:

Mark Kickbush, President

Ace Hendricks, Vice-president

Ron Miller, Secretary

Joe Schettler

Sue Boll

Comprising a quorum of the board,

Also present:

Karen Johlas-Szalkowski, Naturalist II, Interim Director

Mark Wilson, Natural Resource Specialist

Kelsey Longnecker

Guest(s):

Darren Heater, Warren County Supervisor

George Schillcock

- ii. Reading of Minutes.

Minutes of the April 2021 Warren County Conservation Board meeting were reviewed. Ron Miller moved to approve minutes. Motion seconded by Sue Boll. Motion carried by unanimous vote.

- iii. Staff reports for March were presented.

- iv. Business Agenda:

- a. Old Business:

1. Friends of Warren County Conservation report:

The FWCC are planning for the osprey 5K and prairie picnic.

2. Middleswart Lodge:

The bathroom partitions are ordered and some interior work needs to be completed in addition to parking area. There is \$9,534.05 left in the Geyer Funds.

3. Great Western Trail Update

Mark investigated the culverts and will be meeting with Snyder and Associates on Friday.

Discussion followed about the culverts. Ron would like Mark to get a repair estimate.

Darren suggested to contact Dave Carroll, County Engineer.

- b. New Business:

1. WCCB Bylaws Updates

Joe Schettler made a motion to approve the WCCB bylaws. 2<sup>nd</sup> Sue Boll Motion carried by unanimous vote.

2. David Youngblut Resignation

The board received David Youngblut's retirement resignation as of April 30, 2021. Ron Miller moved to approve David's resignation 2<sup>nd</sup> Sue Boll An open house will be held in May to recognize David's 37 years of service. Ron Miller thanked David for his service.

3. Office Manager, Co-Directors

Joe Schettler made a motion to appoint Karen Johlas-Szalkowski to Naturalist II-Co-Director and Mark Wilson Operations Coordinator-Co-Director effective May 1, 2021. 2<sup>nd</sup> Sue Boll Discussion followed that Mark's current position is not Operations Coordinator rather its Natural Resource Specialist. Motion declined by unanimous vote. Joe Schettler made a motion to promote Mark Wilson to Operations Coordinator-Co-Director effective May 1, 2021 2<sup>nd</sup> Ron Miler. Motion carried by unanimous vote. Ron Miller made a motion to promote Karen Johlas-Szalkowski, Co-Director-Naturalist II effective April 14, 2021 2<sup>nd</sup> Sue Boll. Motion carried by unanimous vote. Discussion followed regarding the office manager position. The office manager will be a grade 8 and step depending on the qualifications. Karen and the county human resources will list the office managers position. Sue Boll moved to authorize the Co-Directors to interview and hire an office manager. 2<sup>nd</sup> Ace Hendricks Motion carried by unanimous vote.

d. Discussion Items:

The board and staff agreed to reopen the indoor portion of the Annett Nature Center for rentals. Staff presented updates on the exhibit hall, internet, and computers.

e. Closed Session

Ace Hendricks made a motion to go to closed session to discuss land acquisition. 2<sup>nd</sup> Ron Miller Motion carried by unanimous vote. Ron Miller made a motion to reopen the public meeting. 2<sup>nd</sup> Sue Boll Motion carried by unanimous vote.

v. Financial reports were distributed. Joe Schettler made motion to approve the March claims totaling \$18,058.52. 2<sup>nd</sup> Sue Boll Motion carried by unanimous vote.

vi. Ron Miller moved to adjourn. Motion seconded by Joe Schettler. Motion carried by unanimous vote. Meeting at 7:18p.m.

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Ron Miller, Secretary  
Warren County Conservation Board