

# Minutes of the Warren County Conservation Board

- i. The Warren County Conservation Board held its regular monthly meeting on Wednesday, June 10, 2020. The meeting was held electronically. Meeting called to order by President Kickbush at 5:58 p.m.

Those present:

Mark Kickbush, President  
Ace Hendricks, Vice-president  
Sue Boll  
Joe Schettler

Absent:

Ron Miller, Secretary

Comprising a quorum of the board,

Also present:

Jim Priebe, Director  
David Youngblut, Op Coordinator  
Karen Johlas-Szalkowski, Naturalist II  
Mark Wilson, Natural Resource Specialist  
Kelsey Longnecker, Naturalist I

Guest(s): Jorgenson

- ii. Reading of Minutes.

Minutes of the May 2020 Warren County Conservation Board meeting were reviewed. Sue Boll moved to approve minutes as printed. Seconded by Joe Schettler. Motion carried by unanimous vote.

- iii. Staff reports for May 2020 were discussed.

- iv. Business Agenda

a. Old Business:

1. Friends of Warren County Conservation report:

As printed.

A decision on holding the Prairie Picnic in 2020 is expected at the June FWCC meeting. FWCC has discussed holding the Plant Sale originally scheduled for May.

2. Lodge construction update:

Altered work scope was discussed and whether bids were needed. Jim Priebe said he would contact the County Attorneys Office and find out. The proposed bill for A & H concrete finishing (an altered work scope item) was removed pending this determination in favor of paying off the complete balance for repair work on the Summerset Trail's Middle River Bridge

Pictures of work completed since the last Board meeting were shared.

3. COVID-19 impacts and discussion, possible actions:

Iowa Department of Natural Resources openings, guidance from the Governor of Iowa, and guidance from the Centers for Disease Control were discussed. The consensus of the Board was:

Open shelters and pavilions for reservations and rentals July 1, 2020

Open campgrounds July 1, 2020

Open restrooms July 1, 2020, with sanitation Saturday, Sunday, and 2–3 times during the week

Programming, including the Native Plant Sale on June 27, 2020 with safety protocols and at the discretion of the WCCB Naturalists

Sue Boll moved to open facilities and resume programming as listed. Seconded by Ace Hendricks. Motion carried by unanimous vote.

4. Park signage and mapping was discussed.

b. New Business:

1. Consider removal of probational status for Keven Brown and Ryan McPherren, possible action:

Jim Priebe asked the Board to remove Kevin Brown from probationary status effective July 25, 2020, and remove Ryan McPherren from probationary status effective August 8, 2020, moving both to Grade 10, Step 2 on the effective dates.

Joe Schettler moved to approve the personnel changes as requested. Seconded by Ace Hendricks. Motion carried by unanimous vote.

2. Strategic planning:

This item will now be a repeating Old Business item. President Kickbush asked Board and Staff to review the plan and be ready to adjust and discuss the plan.

3. Evaluation:

Ace is developing a new tool for Director evaluations

4. Discussion of using lease purchase to acquire truck:

After discussing the need to replace one of the two 1998 truck in use by Conservation Board staff. Ace Hendricks moved to proceed with a lease/purchase agreement for that acquisition. Seconded by Joe Schettler. Motion carried by unanimous vote

c. Discussion Items: None

v. Financial reports were distributed.

vi. Bills. Joe Schettler I moved to approve the list of claims totaling \$104,236.89, including the change discussed in Old Business 2. Seconded by Sue Boll. Motion carried by unanimous vote.

vii. Sue Boll moved to adjourn. Seconded by Ace Hendricks.

Motion carried by unanimous vote at 7:13 p.m.