

Minutes of the Warren County Conservation Board

- i. The Warren County Conservation Board held its regular monthly meeting on Wednesday, September 14, 2016, at Cumming City Hall, 649 N 44th ST, Cumming, Iowa. Meeting called to order by President Kreidler at 5:35 p.m.

Those present:

Mick Kreidler, President
Sue Boll, Vice-President
Joe Gavin, Secretary
Ace Hendricks

Absent:

Ron Miller

Comprising a quorum of the board,

Also present:

Jim Priebe, Director
David Youngblut, Op Coordinator
Karen Johlas-Szalkowski, Naturalist II
Mark Wilson, Natural Resources Specialist
Doug Gaumer, Conservation Technician
Logan Roberts, Naturalist I
Tyler Seuferer, Conservation Technician

Absent:

Guest(s): Dean Yordi, Warren County Board of Supervisors

- ii. The minutes of the August 2016 were reviewed. Ace Hendricks moved to accept the minutes as corrected. Sue Boll seconded. Motion carried by unanimous vote.

- iii. August 2016 Staff Reports were discussed and accepted.

During staff reports, the Board directed that the September 14, 2016 meeting be held in Cumming and include a tour of the proposed corridor for the Veterans Memorial Parkway and its potential impact on the Great Western Trail

New Business item 1 was taken after staff reports

- iv. Business Agenda:

a. Old Business:

1. Strategic Plan report (this item taken at 5:35 p.m.):
Areas of the plan that have direct involvement of the Conservation Board were reviewed.
2. Friends of Warren County Conservation report:
Prairie Picnic is September 17th and is nearly sold out.
Ice cream social for volunteers was held September 1st.
Dru McLuen has resigned her position on the Friends board, but will continue to volunteer.
3. Cumming Drainage:
Final payment on the project is being processed with bills from this meeting.
4. Iowa DOT North River mitigation site reports:
The County Attorney approved the title opinion for the North River II access. Sale documents are being prepared.
6. Web report:
Attached to the meeting packet.

7. Presentation of WCCB FY 2015–16 Annual Report:
Changes and additions requested by the Board were presented. Sue Boll moved to approve the FY16 annual report. Ace Hendricks seconded. Motion carried by unanimous vote.
- b. New Business:
 1. Approve contractor for Hickory Hills Fish Habitat Grant:
The four quotes received were reviewed. Jim Priebe asked the board to approve the low quote, \$19,450.00 from Marywood Farms. Joe Gavin moved to approve the quote from Marywood Farms. Sue Boll seconded. Motion carried by unanimous vote.
 2. Update on FLSA Exempt/Non-Exempt status of staff, work rules:
Megan Andrews, Assistant to the Board of Supervisors, met with Mick Kreidler, Ace Hendricks, and Jim Priebe to review staff Fair Labor Standards Act status. Ms. Andrews said that an initial review indicates that Naturalist I Karen Johlas-Szalkowski and, very likely, Natural Resource Specialist Mark Wilson, will not qualify for FLSA overtime exemptions after the review.
Controlling earning of compensatory time, and comp time balances, was discussed.
 3. Remove seasonal employees from payroll:
Staff asked the board to remove the following seasonal employees from payroll, effective September 14, 2016: Jacob McLain, Jordan Perry, and Nicholas Reinert.
Joe Gavin moved to remove the named seasonal employees from payroll as requested. Sue Boll seconded. Motion carried by unanimous vote.
- c. Other Business:
 1. Tour of Veteran’s Memorial Parkway corridor:
After the meeting in Cumming City Hall was adjourned, all those in attendance toured the corridor proposed for Veterans Parkway and discussed its possible impact on the Great Western Trail
- v. Financial reports were distributed.
- vi. Bills were approved and signed.
- vii. Sue Boll moved to adjourn. Seconded by Joe Gavin. Motion carried by unanimous vote at 7:53 p.m.

Joe Gavin, Secretary
Warren County Conservation Board